

Killinghall Medical Centre  
43 Ripon Road  
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Grantley Drive  
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### **Dr Moss and Partners Patient Participation Group**

#### **Minutes of Meeting held on Tuesday 22<sup>nd</sup> May 2018 at the Cairn Hotel**

**Present:** Dr. Leach, Philippa Bogle, John Driver, Claire Saunders, Malcolm Bottomley, Mike Harris, Don Robinson, Chris Gilliland. Joanna Barker, Elaine Flanagan, Freda Roach, Paul Mancey, Rita Lister and Robin Tipler

**Apologies:** Dr. Millar, Jean Croft, James Springell, Janet Baird, Justin Park and Jill Cotter

Mike, our new member, introduced himself and was ready to use his skills and talents for the group.

Dr. Leach then explained that the Practice Action Plan is based on the Core Contract that the practice has with NHS England. There are a number of core services around the patients needs that are mandatory and some enhanced local services which the practice can choose to offer. Dr. Leach said that most of these were offered by Dr. Moss and Partners. Services like smoking cessation, long lasting contraceptives, minor surgery, health checks are all offered and are paid for by NHS England in a grant and supplementary payments. The grant is based on the number of patients on the register and Dr. Leach, responding to a question, said that each full time doctor could have as many as 1700 patients allocated and in some places this was up to 4000 but not here. In response to another question Dr. Leach told us that the practice must allocate the money to the different services and only pays outside the practice for the travel immunisation service.

The Practice Plan will be similar to this year past and there is the chance that some services could be shared. It was noted that the out of hours service has been an innovation and will be assessed.

The Action point from the last meeting concerning the sharing of data between PPGs was discussed and it was agreed it would have to be a separate project due to the time involved.

#### **A new action point**

We agreed that networking with other PPGs would be a good idea and Phillippa will investigate.

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As to the Triage questions when making an appointment, the practice have recently had some amendments to the IT infrastructure and are waiting for the CCG IT engineers to update the phone system software so that we can update the telephone message.

Malcolm and Elaine proposed and seconded the minutes.

We then broke up into three groups under a Facilitator to discuss and write down our ideas on the PPG strategy for the year ahead. A very useful and productive time was had and it was then agreed that a sub group of the Facilitators and any other helpers would meet within the next two weeks to collate the information and be ready to present it as the final Strategy for the PPG for the coming year.

#### Action Point

The meeting to Collate must be done by the end of June, a Feedback meeting will be held on Wednesday the 18<sup>th</sup> July at 6.30pm.

#### Action Point

Can we all consider a venue which is central but more economical? Suggestions to Rachel by email. Already the CSV room on East Parade has been suggested as well as the Jennyfield Styan Community Centre.

Venue for the July meeting will be emailed out to all.

Meeting closed at 8.30pm